

## Work Session Minutes with Parametrix

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Date: June 4, 2026  
Time: 4:00 PM  
Location: Zoom

Purpose: Meeting focused on reviewing Chapter 4 of the Terrebonne Sanitary District's operations and maintenance framework, with Keith Bidell providing expertise on collection system operations.

- Called to order by Tim Brown
- Board Members Present: Tim Brown, Guy Vernon, Kristin Yurdin, Katie Stratton
- Others Present: Ryan Rudnick (Parametrix), Keith Bidell, Liinda Swearington (consultant).
- Consent Agenda items: None

### Meeting Recap

The group discussed pipe materials, with consensus that HDPE would be suitable for the main trunk line from Terrebonne to Redmond, while PVC would be better for local distribution lines due to easier maintenance and parts availability. They reviewed service box specifications, decided to maintain distinctive green lids like those on existing septic risers, and discussed the need for clear labeling to avoid confusion with other utility boxes. The team addressed maintenance responsibilities, determining that property owners would handle on-site septic tank maintenance with recommended inspection and pumping schedules, while the district would manage the public collection system. They also covered coordination requirements with various utilities and agencies, including obtaining contact information and following proper permitting processes with Deschutes County. The group concluded that traditional pigging would likely not be needed due to the clean nature of the effluent and decided to focus on electronic record-keeping with geospatial integration for future maintenance tracking.

Adjournment: 5:30 PM

Minutes prepared by: Katie Stratton